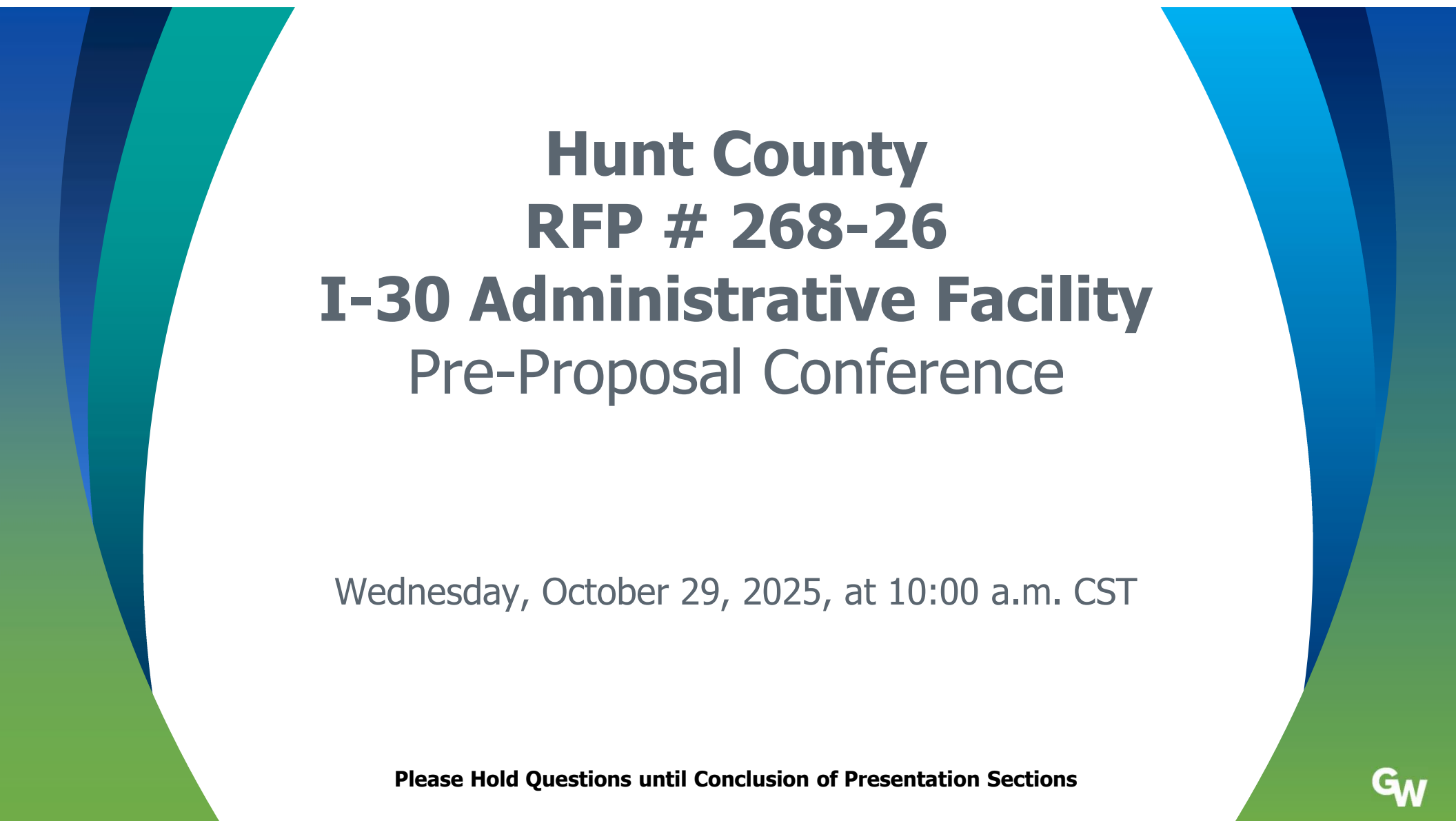




Hunt County RFP # 268-26 I-30 Administrative Facility Pre-Proposal Conference

Wednesday, October 29, 2025, at 10:00 a.m. CST

Please Hold Questions until Conclusion of Presentation Sections





Hunt County
RFP # 268-26
1-30 Administrative Facility
Project Rendering

**Hunt County, Texas
Tammy Himes, CPPB
Purchasing Agent**





Hunt County RFP # 268-26 I-30 Administrative Facility Sign-In Register

**Please Record your Firm's Attendance on the
Official Hunt County Sign-in Sheet!**

Please submit written questions through www.centerline.co/bidding

Hunt County RFP #268-26

Schedule of Events

SCHEDULE OF EVENTS 1-30 Administrative Facility [RFP 268-26]			
Submit questions via www.centerline.co/bidding , and Return Completed Proposals to the Sole Point of Contact identified below:			
NAME:	Tammy Himes	PHONE:	(903) 408-4292
ADDRESS:	2507 Lee Street, Room 104 PO Box 1097 (for mail)	EMAIL:	thimes@huntcounty.net
Responses for this RFP must be submitted via mail or hand delivery to the Sole Point of Contact identified above.			
Please submit responses for 5 hard copies and 1 electronic copy (on USB)			
RFP SCHEDULE			
RFP ISSUE DATE:	October 20, 2025		
RESPONDENT QUESTIONS DUE BY:	Friday, November 7, 2025 at 12:00 PM		
QUESTIONS ANSWERED BY:	Thursday, November 13, 2025 by 5:00 PM		
MANDATORY PRE-PROPOSAL CONFERENCE:	Wednesday, October 29, 2025 10:00-11:00AM CST At Commissioner's Court Annex 2700 Johnson Street Greenville, TX 75401		
The Entity shall reject responses submitted by firms that do not attend the mandatory pre-proposal conference.			
MANDATORY SITE VISIT:	Wednesday, October 29, 2025 11:30 AM-12:30 PM CST 201 E. Interstate 30 1-30 & Division Street Greenville, TX 75402		
The Entity shall reject responses submitted by firms that do not attend the mandatory site visit.			
RFP RESPONSE DUE DATE:	December 2, 2025 by 4:00 PM CST		
ESTIMATED AWARD DATE:	December 9, 2025		

Hunt County RFP #268-26

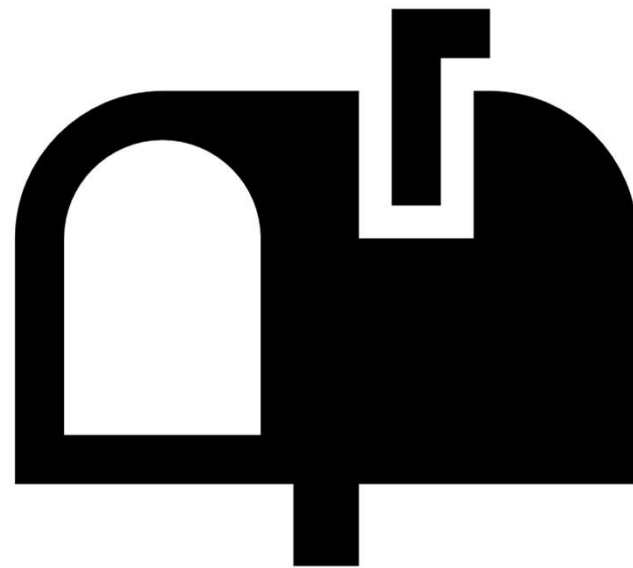
Submission of Proposals

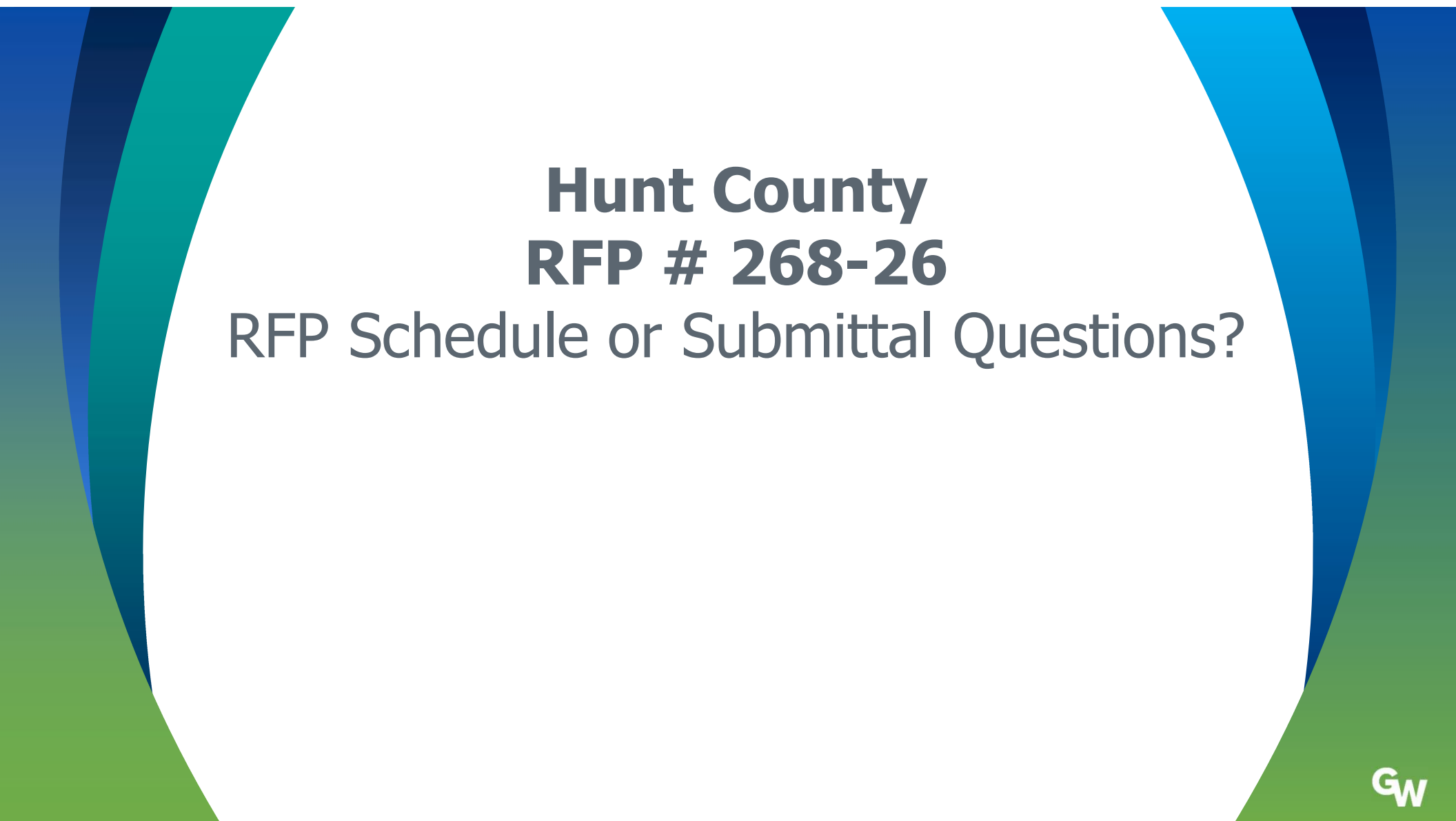
Label Envelopes with:

RFP #268-26

I-30 Administrative Building

- ▶ **By Mail:**
Hunt County
Attn: Tammy Himes, Purchasing Agent
PO Box 1097
2507 Lee Street
Greenville, TX 75403
- ▶ **By Hand Delivery**
Hunt County
Attn: Tammy Himes, Purchasing Agent
2507 Lee Street, Room 104
Greenville, TX 75401





Hunt County RFP # 268-26

RFP Schedule or Submittal Questions?

Grace Design Studios
Ben Marshall, AIA
Partner, Studio Leader



**Google
Earth
Location:**

**201 E.
Interstate
30
Greenville,
TX**



10



Floor Plan



- Department Legend
- 9-1-1 Addressing
 - Ancillary
 - Community Development
 - County Clerks
 - Health Department
 - IT
 - Law Enforcement
 - MEP
 - Voter Admin.

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Hunt County, TX
RFP # 268-26
Plans/Specification Questions?

GrantWorks, Inc.
Derek Katznelson, PMP
Tracey Graham
ARPA Project Managers

GrantWorks



Hunt County RFP #268-26

Project Statement of Need

- ▶ Establishing a Dedicated Emergency Management Site in Hunt County
- ▶ **The Current Challenge**
 - ▶ Delayed communication between agencies
 - ▶ Inefficient resource allocation
 - ▶ Fragmented decision-making
 - ▶ Increased vulnerability during crises
- ▶ **The Solution:** Centralized Emergency Management Facility
 - ▶ Acts as a hub for coordination during emergencies
 - ▶ Enhances real-time communication among agencies
 - ▶ Provides space for planning, logistics, and operations
 - ▶ Supports faster, more organized response efforts



Hunt County RFP #268-26

Project Statement of Need

► Site objectives:

- Serve as a permanent Emergency Operations Center (EOC)
- Provide training and simulation space
- House emergency management staff and equipment
- Coordinate regional and state-level disaster support

► Long-term impact

- Builds trust and confidence within the community
- Positions Hunt County as a model of preparedness
- Supports long-term emergency management planning and education





Hunt County

RFP # 268-26

Proposal Format, Attachments and Exhibits

Construction is expected to be partially expended with Federal American Rescue Plan Act (ARPA) funds.

Please complete and submit the following attachments & proposal structure with submitted Proposals.

Hunt County RFP #268-26

Proposal Attachments

► Proposal Format

- Construction History
- Resumes/Org Chart
- (3) References
- Construction Schedules
- Financial and Bonding Capacity Statements
- Capacity to Perform Info
- 5% Bid Bond
- Attachments A, B, C, D, E, G, I, J, K, L

- | | | |
|-----|--------------|--|
| 1. | ATTACHMENT A | SOLICITATION RESPONSE COVER SHEET/ACKNOWLEDGEMENT OF ADDENDA/
SUBMISSION CHECKLIST |
| 2. | ATTACHMENT B | PRICING SHEET |
| 3. | ATTACHMENT C | SYSTEM FOR AWARD MANAGEMENT (SAM.GOV) RECORD SEARCH |
| 4. | ATTACHMENT D | CUSTOMER/CLIENT REFERENCES |
| 5. | ATTACHMENT E | INSURANCE REQUIREMENTS |
| 6. | ATTACHMENT F | BID, PERFORMANCE, AND PAYMENT BONDS |
| 7. | ATTACHMENT G | ETHICS AND CONFLICT OF INTEREST ACKNOWLEDGEMENT |
| 8. | ATTACHMENT H | TEXAS ETHICS COMMISSION CERTIFICATE OF INTERESTED PARTIES (FORM
1295) (IF RESPONDENT IS SELECTED FOR AWARD) |
| 9. | ATTACHMENT I | CONFLICT OF INTEREST QUESTIONNAIRE (FORM CIQ) |
| 10. | ATTACHMENT J | DISCLOSURE OF LOBBYING ACTIVITIES SF-LLL CERTIFICATION |
| 11. | ATTACHMENT K | BIDDER'S CERTIFICATION |
| 12. | ATTACHMENT L | NON-COLLUSION AFFIDAVIT |

Hunt County RFP #268-26

Section 4 – Evaluation Criteria

EVALUATION CRITERIA	SCORE
Responsiveness of Proposal	Pass/Fail
Financial Stability	Pass/Fail
Experience and Qualifications	15
Capacity to Perform	15
Pricing	70
TOTAL SCORE	100

- ▶ Responsiveness (P/F)
- ▶ Financial Stability (P/F)
- ▶ 5.2 Experience & Quals (15 pts)
 - > History & Project Descriptions
 - > Resumes / Org Chart
- ▶ 5.3 Capacity to Perform (15 pts)
 - > Construction Schedule
 - > Quality Control
 - > Financial / Bonding Capacity
- ▶ 5.6 Pricing Sheet
 - > Component Excel Sheet & Attach. B

Hunt County RFP #268-26

Required Contract Exhibits

- ▶ Submitted Proposal, Project Manual and Plans (**Exhibit A**)
 - > Attached to contract by reference
- ▶ ARPA Required Contract Provisions (**Exhibit B**)
 - > Any future contract for this project will incorporate these required terms and conditions.
- ▶ Davis-Bacon Prevailing Wage Decision (**Exhibit C**)
 - > Building – Hunt County TX20250281 - Published 7/18/2025
 - Subject to modification 10 days prior to bid opening
- ▶ Other Relevant Information / Special Conditions for Construction (**Exhibit D**)
 - > Please find **Project Manual** on www.centerline.co/bidding

Hunt County RFP #268-26

Attachment C – DBRA Compliance

- ▶ The Hunt County Team is expecting full Davis-Bacon and Related Acts (**DBRA**) compliance on this project.
- ▶ The Prime and **All** Subcontractors on this project will be required to submit weekly certified payrolls to labor@grantworks.net for each week employed on the project.
- ▶ The **Prime** Contractor is responsible for ensuring all subcontractors submit their payroll reports within (10) days of request using form WH-347 or equivalent. Payment may be withheld if noticeable delays occur in certified payroll submissions.
- ▶ The Prime and all subcontractors will be asked to complete a “Payroll Packet” prior to start of their construction work. Job Site poster links & numbered list are included within the “Payroll Packet”

Hunt County RFP #268-26

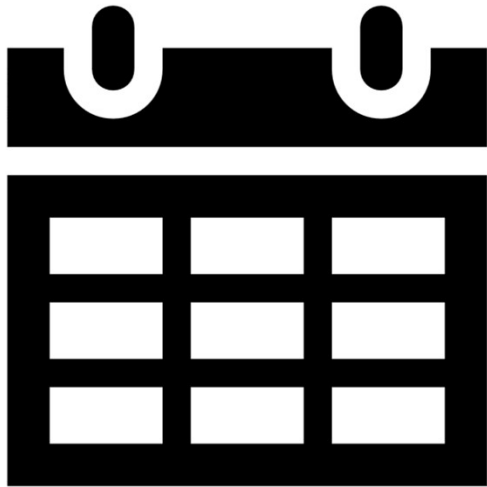
50% Completion Date:

October 31, 2026

- ▶ ARPA Funds are due to be expended by Hunt County by 12/31/2026 on this project, or risk clawback from the US Department of the Treasury.
- ▶ Hunt County requests completion of 50% of construction by Oct. 31, 2026, and submittal of a pay request at 50%, or above, to ensure meeting the federal expenditure deadline.
- ▶ Proposers may find sample 50% complete contract language on page 4 of 43 of Appendix I – Sample Contract.
- ▶ Hunt County may request portions of the Construction work prioritized to meet ARPA eligibility category 8.12 – Mitigation.

Hunt County RFP #268-26

Expected Dates Post-RFP Submittals



- ▶ Evaluation Timeframe:
 - > Dec 2, 2025 – Dec. 9, 2025.
- ▶ Award Notification Expected:
 - > Dec. 9, 2025
- ▶ Executed Contract Expected:
 - > Jan. 1, 2026
- ▶ Construction Begins:
 - > Jan. 30, 2026
- ▶ 50% Complete (ARPA Portion)
 - > October 31, 2026
- ▶ 100% Complete
 - > July 1, 2027

Hunt County RFP #268-26

Question Due Date & Format

- ▶ Questions Due:
 - > **Friday, November 14, 2025**, at 12:00 p.m.
- ▶ Please direct any questions on RFP 268-26 through:
 - > www.centerline.co/bidding
- ▶ Please reference any questions with RFP section, Plans or Project Manual with document name and section numbers
- ▶ Any addenda will be published by **November 21, 2025** at 5:00 PM CST on www.centerline.co/bidding
- ▶ **Addenda to be issued extending Q&A Deadline & Clarifying Mailing Address Zip Code**

Hunt County
RFP # 268-26
RFP/Contract Questions?

Hunt County RFP # 268-26 Additional Questions?

Please submit your questions via www.centerline.co/bidding
Please note the deadline to submit questions is Friday, November
14, 2025, at 12:00 p.m.



Hunt County RFP # 268-26 Site Visit!

Please join us at:
Former Mary of Puddin' Hill Property
201 E. Interstate 30
Greenville, TX 75402